

BURLINGTON TECHNICAL CENTER



29 Church Street, Lower Level, BURLINGTON, VT 05408 802-864-8426

Btc.bsdt.org

July 22, 2021

Dear BTC Students and Parents/Guardians/Families:

Welcome!

First and foremost, on behalf of the entire BTC faculty and staff, welcome. We start the year with more than 270 students coming to us from nine “sending” high schools. We are very excited to return to full time instruction and move past all of the challenges 2020-21 school year presented to us. I know our staff did an amazing job last year and are ready to get back to learning with students. While we cannot predict what is in store for us in 2021-22, we can only hope this year will be new, exciting, and less disruptive. Even with all the different challenges last year BTC students were still able to earn Dual Enrollment college credits, industry credentials, participate in job shadows and continue to develop their college career plans. We look forward to providing an outstanding experience this year as well.

This first welcome letter will provide you a lot of helpful information to start the year off right as well as a better understanding of how BTC works. We know you are anxious to understand how our schedule and learning will take place as we get closer to starting school. We hope this will help and please feel free to contact me with questions in order to have a smooth transition to the year.

2021-2022 BTC Addresses & Locations

As you may recall BTC closed its building in 2020 and have relocated our classrooms, labs and programs. We are excited to be near the business and industries which allow for collaboration with many program advisors.

<u>PROGRAM</u>	<u>LOCATION</u>
Aviation	2 Gregory Drive South Burlington, VT 05403
Auto Body Auto Tech	4095 Williston Rd, South Burlington, VT 05403
Criminal Justice	29 Church St which is also 110

Email jgingold@bsdt.org | **Phone** (802) 864-8426 |

Burlington Technical Center, 52 Institute Road, Burlington, VT 05408

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	Cherry St. Burlington, VT
Culinary Arts	St. Mark's Church 1251 North Ave, Burlington, VT 05408
Digital Media Lab	29 Church St which is also 110 Cherry St. Burlington, VT
Design Illustration	29 Church St which is also 110 Cherry St. Burlington, VT
Health Sciences Academy	29 Church St which is also 110 Cherry St. Burlington, VT
Human Services	North Alliance Church 901 North Ave, Burlington, VT 05408
Health Sciences Introduction	29 Church St which is also 110 Cherry St. Burlington, VT
Pre-Technical	2 Gregory Dr, South Burlington, VT 05403

BTC Administrative offices (Director, Guidance, Work Based Learning, Student Support Services, English Language, and Adult Education) will be at:

29 Church St, Burlington, VT, which is 1½ blocks away from Downtown BHS, basically up Cherry Street towards Church Street.

Auto Body and Auto Tech are right next door to Pre-Technical and Aviation. BTC support services team will float around to each location to best serve our student and staff needs throughout the year.

Transportation:

BTC has worked with and collaborated with all of your partner high schools to ensure bus service is available to each location, including Burlington High School. The school bus will drop students off right outside the building and pick them up in the same

location. A BTC staff member is usually waiting outside for the bus and for students to say “welcome” or “have a great day” or be of any assistance.

Daily Schedule

BTC first year students attend from 9:35AM to 11:47 AM and second year students attend 12:09-2:21 each day. Busses will pick and drop off accordingly so a student will not be late for their next class at their home high school.

General Information

- BTC is working with your partner high school principals as we continue to plan for a return to five day a week instruction.
- Please ensure we have your email on file as each weekend I will email you an update on the center and any important information about college career planning.
- Safety is our first goal in working with you and students we will ask that frequent hand washing, monitoring the health of a student so we can prevent illnesses.
- Attire- Students need to be dressed appropriately for their program. In a shop or mechanical program there are no open toed shoes. Clothing should be worn to keep a student safe. Students need to wear clothing without inappropriate language, pictures of weapons, alcoholic beverages, or extreme rips & tears. In a program that is classroom based, clothing should be semi-professional. BTC wants students to model professional attitudes, attire, and be ready for the workforce.
- Students who drive to BTC locations:
Students who drive to Auto Body or Auto Tech, Aviation, Advanced Manufacturing, Human Services, and Culinary Arts will have on site parking. Please connect with your program teacher about parking.
Students who attend a program at Downtown BTC 29 Church Street, we are working with Burlington High School to have you park in the garage down the street from BTC (about a 2-block walk). We will send out more information for students who need to get a parking permit from the BTC office.
Driving other students; we take your student’s safety seriously and ask that students do not drive other students without the written permission of a parent/guardian/immediate family member.

Keys to Success at Burlington Technical Center:

- Attendance- Daily attendance is the key to a successful year in program. Please call the attendance line (802) 864-8426 X12002 if you know your student will be absent for any reason or needs to leave early. If you have questions about attendance, please refer to the Student Handbook on our website or call the office at 802-864-8426.
- Lunch Time- Students who wish to eat during their time with BTC will have an opportunity to have a meal provided. Lunch will be dropped off by 10:45 AM each day. Students should sign up with their program teacher so we can ensure there are enough meals for everyone. Eating will have to be in the student’s

program. Meals are provided by the Burlington Food Service Department.

BTC to School Night

- Once we return to school and all of our programs are settled into their spaces we will organize a back to school night so you can see the program space, meet the program teacher and start to become connected with BTC.

Who to Contact at BTC when you have a question?

- Questions around attendance, permission to leave early, day to day scheduling, Power School Passwords, please contact Joan Williamson in the office at 802-864-8426 X12002
- Questions about Work Based Learning, Co-Op and Career Planning please contact Shannon Bundy at 802-864-8426 X12110
- Questions about Students who are on service plans and who would like academic or program support would be directed to Danielle Brigham at 802-864-8426 X12009
- Questions about daily life, schedule, grades, and classroom-based information would be directed to the program teacher. Please start with them for direct information about your student.
- BTC is in the process of hiring a new Guidance counselor and will update once the position has been filled. If you have any questions, please reach out to myself or Dani Brigham in the meantime.
- Questions about any of the above, or something different, please contact Jason Gingold, Director at 802-864-8426 X12003 or jgingold@bsdvt.org

We look forward to seeing students on the Thursday, August 26th, the first day of school. We have been working hard to prepare a school year that will be challenging, rewarding, and fun. Please do not hesitate to contact us if you have any comments, questions, or concerns.

There is so much going on at BTC - please visit <https://btc.bsdvt.org/> to see what our programs are all about or feel free to call 802-864-8426 if you have any questions or want to know more about BTC. We are committed to making the 2021-2022 school year a positive and rewarding experience for everyone who joins our growing family!

Sincerely,



Jason Gingold, Director